

SGAA Accredited Professional Membership Application



About the SGAA

The Stained Glass Association of America is a professional trade association whose membership consists of the finest artists and studios working in the restoration, preservation, design and fabrication of architectural stained and decorative art glass in the United States and around the world.

The purpose of the SGAA is to preserve, promote, and advance the stained glass industry in America through standards, advocacy, education, and connection.

The SGAA commits to its members:

Be the trusted source for stained glass education and standards

Help members grow their craft, credibility, and businesses

Strengthen the stained glass ecosystem through connection and advocacy

Thank you for your interest in becoming an Accredited Professional Member of the Stained Glass Association of America (SGAA). Accreditation is the SGAA's highest level of recognition and represents excellence in craftsmanship, ethics, and business practices. This application is intended for experienced studios and individuals who have consistently produced outstanding stained glass work and demonstrated leadership in the field.

Who Should Apply?

Applicants must be Professional Members in good standing for at least two years and have operated a stained glass studio or equivalent professional practice for a minimum of five years.

Accreditation is open to restoration studios, preservation studios, architectural art glass studios, and independent artists and designers.

Application Fee

There is a separate \$200 application fee for each professional accreditation classification for which the studio wants to receive. Each Application for accreditation must be submitted independently for each classification.

Accredited Membership Dues

	Annual Fee (USD)
With Sourcebook Profile	\$1450
Without Sourcebook Profile	\$550

Instructions to Apply

1. Complete the form below.
2. Attach all required documentation and portfolio materials.
3. Submit the completed form and materials to:
membership@stainedglass.org
4. The Membership Credentials Committee will review your application and schedule a panel interview.

SGAA Accredited Professional Membership Application

Part I: Applicant Information

Full Name of Studio Owner:	
Business / Studio Name:	
Mailing Address:	
City:	
State / Province:	
Postal Code:	
Country:	
Email:	
Phone:	
Website:	
LinkedIn/Social Profile(s):	

Additional Team Members Information (as applicable)

Billing Contact:			
Email:			
Phone/Ext.:			
Studio Director / Manager Name:		Lead Artist / Designer Name:	
Email:		Email:	
Phone/Ext.:		Phone/Ext.:	

Part II: Accreditation Classification* (Select One Per Application)

- ☐ **Restoration/Preservation Studio:** Professional Studio focused primarily on work that preserves/or restores leaded, stained, and/or decorative art glass.
- ☐ **Architectural Art Glass Studio:** Professional Studio focused primarily on designing and fabricating original, stained, and/or decorative art glass.
- ☐ **Artist/Designer:** Professionals who design and/or paint glass for leaded, stained, and/or decorative art glass.

** NOTE: If Accredited Membership is not recommended by the Membership Credentials Committee, the applicant will be notified of the factors contributing to this decision and will be given an opportunity to correct any deficiencies and reapply within the review year.*

SGAA Accredited Professional Membership Application

Part III: Engagement with SGAA

Verify and Affirm the Following Prerequisites:

- _____ (initial) Studio has been a **Professional Member** for at least two (2) years.
- _____ (initial) Studio has been actively involved with the SGAA in the last two (2) years through committee work, Stained Glass Quarterly (SGQ) submissions, SGAA conference attendance, or participation in the SGAA Sourcebook.
- _____ (initial) Studio has reviewed the SGAA's Guiding Policies and for Governance and Ethics: SGAA [Conflict of Interest](#), [Harassment](#), and [Non-Discrimination](#) Policies. (linked here)

Part IV: Supporting Documentation Checklist

- ☐ Updated Copy of Business License and Ownership
- ☐ Proof of Current Liability Insurance (COI)
- ☐ Safety Documentation (policy, training, lead testing results)
- ☐ Attach signed Acknowledgment and Agreement to the [SGAA Code of Ethics](#) (linked here)
- ☐ Resume / CV for Studio & each key staff member (owner, manager, etc.)
- ☐ Letters of Recommendation
(5 from recent clients + 2 from Accredited Professional Members)
- ☐ Sample Studio Contract
- ☐ Response to sample RFP for Accreditation (details linked below)
 - [Restoration / Preservation Studio](#)
 - [Architectural Art Glass Studio](#)
 - [Artist / Designer](#)
- ☐ Portfolio of Studio Work (maximum 20 pages)

Part V: Interview Process

Finalists will complete a panel interview with SGAA Accredited Members on the Membership Credentials Committee. Applicants will be expected to demonstrate technical knowledge, explain their processes, and reflect on their restoration or design philosophy.

Interview will be conducted in person at an SGAA conference or via Zoom outside of a conference.

Agreement & Signature

By signing below, I affirm that all submitted information is accurate and will be reviewed and held by the Credentials Committee and in the SGAA Archives:

Printed Owner's Name:	
Signature:	
Date:	

Submit completed form, application fee, and all documentation to: membership@stainedglass.org

SGAA Accredited Professional Membership Application

Details of Application Requirements:

Required Business Documentation

- FEIN / IRS letter
- Sales Tax ID#
- Commercial Business and/or Contractor's license (*not applicable for Artist/Designer*)

Insurance Documentation

- Current certificate of insurance (COI) providing proof of insurance for general liability, and care & custody of property of others in transit and in the studio (Bailey Insurance, Inland Marine. etc.)
- Worker's compensation insurance (*as applicable*)

Acceptable Proof of Studio Safety Standards

- Description of Studio Safety Policy
- Description of Safety Training Program

Quality of Work

- CV / Resume for Studio (*maximum 5 pages*)
- Resume for each key employee (*maximum 2 page each, as applicable*)
 - studio owner
 - studio director / manager
 - lead artist / designer
 - field installer, etc.

Sample RFP Response

- Sample RFP response is specific to the Accreditation in each application:
 - Restoration / Preservation Studio
 - Architectural Art Glass Studio
 - Artist / Designer
- Membership Credentials Committee will review the RFP response and evaluate quality and alignment with established industry best practices.

Portfolio of Studio Work

(*maximum twenty (20) pages*)

- See specific details (below *) for each accreditation classification.
- Submit 10 high-quality project samples completed within the last 4 years.
- Include architectural context, project details, and high-resolution photos.
- Portfolios should be in PowerPoint, PDF, or equivalent format, and submitted as an attachment to Accreditation application.

Sample Studio Contract

- Terms and General Conditions
- Include details for process and scope of work understanding

Letters of Recommendation

- Recommendation letters from five (5) clients, with projects completed within the last four (4) years
 - Client interviews will be conducted by Membership Credentials Committee prior to the accreditation interview to verify site and safety practices
- Letter of support from two (2) current Accredited Professional members

Membership Credentials Committee Interview

- A panel of Accredited Professional members will meet with the Applicant to discuss one or more of the Applicant's projects presented in their portfolio.
 - Applicants will be asked to provide knowledge of the SGAA's best practices for health and safety, design, fabricating and installing stained glass windows in North America (*or applicable jurisdiction or country*).
 - Applicants will be asked to provide knowledge of various glass techniques used in their projects.

SGAA Accredited Professional Membership Application

***Portfolio of Studio Work Requirements:**

Submit ten (10) high-quality project samples completed within the last 4 years.

Portfolios should be in PowerPoint, PDF, or equivalent format, and submitted as an attachment to your application.

Restoration / Preservation Studio applicant must include in Portfolio:

- Projects submitted should clearly illustrate and document the before and after conditions of the window(s) and site in detail.
- Images should demonstrate the proper use of fabrication and reinforcement techniques, including the applicant's knowledge of leading, soldering, cementing, and support methods in regard to the restoration / preservation.
- The portfolio should include at least one (1) project in which the Applicant either installed or specified EPG (environmental protective glazing).
- Tell the story of at least one (1) project by demonstrating through photos and text the restoration process of one or more windows from start to finish that includes the specific restoration problems and/or solutions, particular types of glass used and why, etc.
- Applicants will be asked to share their restoration / preservation philosophy and convictions in their approach to projects.

Architectural Art Glass Studio applicant must include in Portfolio:

- Projects submitted should illustrate the applicant's ability to handle significant installations that incorporate the main components of architectural glass, including but not limited to fabrication, design, and installation.
- Images should demonstrate the proper use of fabrication and reinforcement techniques, including the applicant's knowledge of leading, soldering, cementing, and support methods.
- Tell the story of at least one (1) project through photos and text that includes thematic content, unique design, fabrication, installation problems and/or solutions, particular types of glass used and why, etc.
- The portfolio should include at least one (1) image of a design rendering (e.g., a colored sketch) along with a photo of the completed project.

Artist/Designer applicant must include in Portfolio:

- Projects submitted must be sufficient to illustrate the designer's knowledge of structure and reinforcement. Images should show detail and overall views demonstrating the proper use of fabrication and reinforcement techniques, including the applicant's knowledge of leading, soldering, cementing, and support methods.
- Tell the story of at least one (1) project through photos and text that includes thematic content, unique design, fabrication, installation problems and/or solutions, particular types of glass used and why, etc.
- Each project should include at least one (1) image of the design (a colored sketch or rendering) along with an image of the completed project.

SGAA Accredited Professional Membership Application

Summary of Membership Benefits:

Membership Benefit / Feature	SGQ Subscriber	Affiliate Member	Industry Partner	Professional Member	Accredited Professional
1. Stained Glass Quarterly (SGQ) magazine subscription	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2. Early access and Discounted Rates to Conferences, Regional Events, and Educational Programs		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Use of SGAA Membership logo		<input checked="" type="checkbox"/> (general logo)	<input checked="" type="checkbox"/> (Partner logo)	<input checked="" type="checkbox"/> (Professional Logo)	<input checked="" type="checkbox"/> (Accredited seal)
4. Invitation to attend & receive a written report of General Membership Meetings		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5. Access to Resources on the SGAA Member Portal		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6. Able to serve on SGAA Committees		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7. Able to submit to Member Spotlight		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8. Able to submit work to juried and member Exhibitions		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9. Opportunity to serve on the Board of Directors		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
10. Voting rights on Membership issues and Technical Documents			<input checked="" type="checkbox"/> (1 vote)	<input checked="" type="checkbox"/> (1 vote)	<input checked="" type="checkbox"/> (2 votes)
11. Able to Participate in Affinity Calls			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
12. Directory Listing and Profile* on the Sourcebook (stainedglass.org) <i>* Full Sourcebook Profile includes website hyperlink, images, detailed description, and prominent top of page sorting.</i>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
13. Access to SGQ Archives & SGAA Library		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
14. Opportunity to serve as an Officer on the Board				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
15. SGAA Professional Certificate				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
16. Opportunity to receive Calls for Bid in Public Art and Commission Work that come through the SGAA Office				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
17. Opportunity to receive Calls for Bid in Restorations that come through SGAA Office					<input checked="" type="checkbox"/>
18. SGAA promotes and advocates for Accredited Studios to Preservation, Architecture, & Related Industries					<input checked="" type="checkbox"/>