



STAINED GLASS ASSOCIATION OF AMERICA

Active Accredited Application

“To maintain the highest possible standards for excellence in craftsmanship, integrity and business practices;”

from the official bylaws of the Stained Glass Association of America

From the forming of the first craft guilds in the middle ages, those who practice in a given field have banded together, both for the good of their profession and for the good of their patrons.

The Stained Glass Association of America for over 100 years has been a professional trade association and for the past 50 years has been a 501 c 6 non-profit corporation which mandates an accreditation process. By maintaining the highest possible standards of quality and craftsmanship through an accreditation process, our members uphold the craft in such a way as to reflect honor upon the profession. This is done with the understanding that such practices will help guarantee the patrons of the craft that the product and services they purchase are of the highest standard and thereby both advance the reputation of the profession and insure that it can continue to be practiced with dignity and pride.

The Active Accredited Member is the first of the Accredited Levels, requiring a basic confirmation of the ability and reputation of the studio.

Benefits of Active Accredited Membership

- The privilege of using the SGAA Seal in Silver with Active Designation
- 4 issues of *The Stained Glass Quarterly*.
- 4 issues of *The Kaleidoscope*.
- Access to *SGAA Online* the Members Only Website.
- The right to advertise in the *Sourcebook*.
- Listings in the Active Accredited and Alpha *Sourcebook* Directory.
- The right to certify employees as Craftsmen Members.
- The right to hold elective offices except President, 1st Vice President or 2nd Vice President.
- The right to hold one vote when voting on all SGAA matters put before the membership.

Step One

Submit complete application, supporting materials and a \$250 fee. The applicant will be considered an Associate Member for two years with all rights and privileges while the application is being reviewed. (\$200 Associate Membership plus \$50 application review fee).

Step Two

If the required submissions are deemed satisfactory payment of \$300 annual dues fee will be billed at beginning of fiscal year, June 1st after applicant has been approved for Active Accredited Membership.

Please call the SGAA Headquarters toll free at 800.438.9581 with any questions you may have as you complete this application and prepare the required supporting materials.



STAINED GLASS ASSOCIATION OF AMERICA

Application for Active Accredited Membership

Business Name

Name and Title of Voting Member

Street Address City State Zip

Bus. Tel. Fax E-mail

Website

Voting Member Signature Date

By signing above, the applicant authorizes the SGAA and its representatives to: investigate any materials submitted, contact any references supplied, publicly display submitted works in various forms, visit the applicant's studio, and visit any submitted installations.

Applicants shall meet specific criteria and supply supporting documents as established by the Membership Committee and approved by the Executive Board of the SGAA.

Active Accredited Member: Applicant shall be an owner, partner or principal of a custom stained or art glass studio for at least four years, have a reputation for integrity, financial responsibility and quality craftsmanship. Projects submitted must illustrate the studio's ability to handle the basic elements of a stained glass architectural installation or decorative glass art project including but not limited to fabrication, support and technique. All work submitted must be completed within the last four years.

Active Accredited Membership Applications will be considered biannually. Deadline for the Summer Conference is May 1st, Winter Meeting is December 15th.

Application for Active Accredited Membership Required Supporting Materials

I. Each applicant shall submit the following documentation of financial responsibility, integrity and ethical business practices.

1. Letters from three material suppliers indicating length of business contact and general quality of business relations.
2. Letter from one banking institution indicating in general terms the length and nature of the applicant's banking relationship.
3. Current certificate of commercial/liability insurance plus worker's compensation for any employees.
4. Two personal character reference letters.
5. Letters of satisfaction from three clients.

II. In addition to (I.) above, applicants shall submit:

1. Submit at least ten stained glass projects. At least five of the projects should be in an architectural setting. Hi-Resolution digital images on a CD are the preferred format. The CD should include a color print out of the photos with captions. Slides are also acceptable and should have the applicant's name and be marked (see diagram on last page) for placing in a carousel, numbered and accompanied by an identification sheet that includes slide number, client's name, location, size and date completed. **Images should show detail and overall views that demonstrate proper use of fabrication and reinforcement techniques including applicant's knowledge of leading, solder joints, cementing, and support methods.**

Five glass art projects may be included i.e. hanging panel, fire screen, room divider, privacy screen. Slides should show detail and overall views that demonstrate the applicant's knowledge and proper use of techniques for fabrication and support particular to the project.

2. A brief narrative describing each of the projects submitted. This should include any special considerations or challenges of the project, the thematic content, special design, fabrication, any problems and their solutions, special types of glass used and why, etc.
3. A copy of a business license, permit or sales/use tax certificate.
4. Copies of the most recent owner and employee blood lead level test results. Please remove individual's names from the forms to safe guard privacy.
5. Curriculum vitae for the applicant of work from the last four years.

Fee Schedule:

1. An application fee of \$250 must be included with this application. The applicant will hold Associate Membership, with all rights and privileges, while the application is being reviewed.
2. If Active Accredited Membership is not recommended, the applicant will be notified of the factors contributing to this decision and will be given an opportunity to correct any deficiencies and reapply within the review year with no additional fee.
3. The SGAA accepts your check, money order, Visa, MasterCard or American Express.

Payment Enclosed Please charge my Credit Card.

Card #: _____ Exp: _____ Verification Code: _____

Please submit the application page, the required fee, and all supporting documents to:

**Stained Glass Association of America
9313 E. 63rd Street
Raytown, MO 64133**

NOTE: The Membership Committee, in very special circumstances and with the approval of the Executive Board, may allow some deviation from these application requirements for certain applicants, whose work has been recognized with national awards and published with distinction.

Proper Method for Marking 35 mm Slides:



Orientation for placement in carousel.